



LRDAV PUBLIC SCHOOL, GANDARPUR, CUTTACK

Ref No: LRDAV/CTC/2017-18/551

Admission Notice

Date: 07/02/2018

The Applicants as per the List appended (through Lottery) are selected for Provisional Admission into Class – LKG. The date of admission through yours **Login Form** in between 15/02/2018 to 17/02/2018. Please read the instructions given below carefully before applying for Provisional Admission through Online/ Offline process.

1ST Procedure of Admission:

Parents are requested to visit the school website i.e. www.lrdavctc.org

- Then proceed to **“Admission 2018” and click on it.**
- Click on **Admission for LKG 2018-19 (Apply Online)**
- Enter your **Registered Mobile No and Date of Birth of your ward and click on ‘Sign in Button’.**
- Then Click on the **“Admission” Button**, you will be able to see the **FEE STRUCTURE** of the school.
- After checking the **FEE STRUCTURE**, you have to click on the **“PAYMENT BUTTON”** for making the payment.
- There will be **two options** for making the payment; **ONLINE & OFFLINE**. (The choice is yours own)
- When the Applicant selects the **“OFFLINE”** mode of payment, he/she will have to mention the BANK NAME, DD Number, Date and upload the scanned copy of the DEMAND DRAFT (Online Receipt is Generated). Bank Draft to be drawn in favour of **“LRDAV Public School, Cuttack” payable at Cuttack and deposited at school in between 10.30 a.m. to 1.30 p.m. on or before 15/02/2018 to 17/02/2018 with the “Online Receipt” for verification and print the ADMISSION E-CHALLAN.**
- When the Applicant selects the **“ONLINE”** mode of payment, he/she will be redirected to the **“PAYMENT GATEWAY PAGE” and payment through Debit Card/ Credit Card & Net Banking facilities.**

2ND Procedure of Admission:

- When the Applicant completes the Admission process through **“ONLINE” mode**, they can print the **ADMISSION E- CHALLAN directly.**
- When the Applicant completes the Admission process through **“OFFLINE” mode**, they cannot print the **ADMISSION E-CHALLAN**. School will provide E- CHALLAN after verification of the DEMAND DRAFT. Parents are requested to bring the **“Online Receipt with the “DEMAND DRAFT”** and deposit the same at the School Office.

The Fee Deposited at the time of Provisional Admission for Class - LKG (2018-19)

Head of Account	Amount (in Rs)
Special development Fee	Rs. 25000/-
Security Fee(Once Refundable at the Time of Leaving School)	Rs. 15000/-
Energy Charges (once)	Rs. 1500/-
School Fee (Quarterly) April, May, June	Rs. 6075/-
Smart Class (Yearly)	Rs. 1800/-
Books & Copies	Rs. 520/-
TOTAL	Rs. 49895/-

- Fees once paid can't be refunded or adjusted against any other fees if any parent intends to collect TC. after admission.
- No request for extension of admission date and time will be entertained.
- The date and time for issuing **Books and Copies** to the students will be notified through the School SMS.
- The date and time for the parents putting sign in the **Admission Register** will be notified through the School SMS. Name and Date of Birth once entered in the Admission Records can't be changed in future. Before putting signature, parents should verify the same.
- The Parents are required to produce the Original Birth Certificate of their wards issued by Registrar of Birth and Death for verification.
- Transport Facility is available for students of LKG to Std – II
- Production of Original Aadhaar Card (for verification) along with a photocopy.

Sd/-

ADMISSION COMMITTEE

Copy to:

- (i) The Notice Board of School Gate for information of Public.
- (ii) The School website for information of public.
- (iii) The concerned file for record.

Sd/-

ADMISSION COMMITTEE