



# DAV PUBLIC SCHOOL

POKHARIPUT, BHUBANESWAR, ODISHA

(AFFILIATED TO CBSE, NEW DELHI, AFFILIATION NO.- 1530065,  
SCHOOL NO.-15337, U-DISE CODE-21171303272)

Ref. No. DAV(PKT)/ 2181 /2024

Dt. 30.10.2024

## QUOTATION CALL NOTICE

Sealed quotations are invited by the undersigned from the undersigned from the experienced News Agencies for publication of advertisement for registration of Class-XI Admission Forms for Aptitude Test for the year **2024-25**.

The interested agency/bidder is required to collect the Prescribed Quotation Form along with the stipulated Term and Conditions therein from the School office on all working days from **01/11/2024 to 25/11/2024** between **10.00 a.m. to 3.00 p.m.** The above form can also be downloaded from the school website-[davpkt.org.in](http://davpkt.org.in).

The last date to submit the filled in sealed quotation is **30/11/2024 up to 4.00 p.m.** and will be opened on the same day in presence of the bidders at 4.30 p.m. The incomplete quotation will be treated as invalid and rejected.

Agencies/Parties submitting rate must note the Term and Conditions enclosed with the Quotation Form.

  
**PRINCIPAL**

Memo No. DAV(PKT)/ 2182 /2024

Dt. 30/11/2024

Copy to:-

1. The Notice Board of the School for information of the Public/ Person concerned.
2. The Principals, DAV Public Schools, Bhubaneswar and Cuttack with a request to take steps to display the Quotation Call Notice on their School Notice Boards for information of the Public/ Person concerned.
3. The concerned file for record.

  
**PRINCIPAL**

**MANAGED BY : DAV COLLEGE MANAGING COMMITTEE, NEW DELHI**

Address : Pokhariput, P.O. : Aerodrome Area, Bhubaneswar - 751020, Phone : 0674-2352392  
Fax : 0674-2352428, Email : [davpokhariput@gmail.com](mailto:davpokhariput@gmail.com), website : [www.davpkt.org.in](http://www.davpkt.org.in)

**DAV PUBLIC SCHOOL, POKHARIPUT, BHUBANESWAR-20**  
**QUOTATION FORM FOR PUBLICATION OF ADVERTISEMENT FOR CLASS-XI**  
**APTITUDE TEST FOR ADMISSION-2025-26**

Name of the Agency/ Service Provider \_\_\_\_\_

Complete Address \_\_\_\_\_

Phone No \_\_\_\_\_

E-mail Id \_\_\_\_\_ Fax No \_\_\_\_\_

Valid License No:- \_\_\_\_\_ Agency Regn. No. \_\_\_\_\_

PAN No :- \_\_\_\_\_ PF & PS Code No(If available): \_\_\_\_\_

EDLI Code No(If available) \_\_\_\_\_ GST Registration No. \_\_\_\_\_

Past Experience, if any: \_\_\_\_\_ ( Attach the experience certificate)

**Quoted price for publication of Advertisement(Including paper design and publication)**

Sl. No	Particulars	Charge per Column Cm (B &W Front page) (In Rs.)	Charge per Column Cm (B &W Inner page preferably 3 <sup>rd</sup> page) (In Rs.)	Charge per Column Cm (Colour Front page) (In Rs.)	Charge per Column Cm (Colour Inner page preferably 3 <sup>rd</sup> page) (In Rs.)
01	The Samaj				
02	The Sambad				
03	The Prameya				
04.	The Times of India				
05.	The New Indian Express				
Any other remark					

Signature of the authorized Signatory  
of Agency/Service Provider with date & seal.

N.B. :- The duly signed in Form to be submitted in School office by 4.00 p.m. on 30/11/2024.



**DAV PUBLIC SCHOOL, POKHARIPUT, BHUBANESWAR-20**  
**TERM & CONDITIONS FOR PUBLICATION OF THE ADVERTISEMENT**

1. DAV Public School, Pokhariput does not bind to accept the lowest quotation and reserve the right to accept or reject any quotation without assigning any reason thereof.
2. The school reserves the right to award the work to more than one agency, if necessary.
3. The Agency/Bidder shall design the paper as per the format provided by the school.
4. The DAV Public School, Pokhariput reserves right to finalise the size, design and date of publication.
5. After successful publication, the process of Service charges shall be paid by means of A/C payee Cheque in favour of Agency on receiving the bill thereof.
6. The Agency/Bidder shall provide the soft and hard copy of the advertisement which will be published in our school website.
7. DAV Public School, Pokhariput has rights to reduce or cancel the payment for erratic publication of advertisement.
8. The Agency/Bidder has to produce the Tariff rate of the concerned newspaper along with the filled in Quotation Form.

  
**PRINCIPAL**



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(AFFILIATED TO CBSE, NEW DELHI, AFFILIATION NO.- 1530065,  
SCHOOL NO.-15337, U-DISE CODE-21171303272)

Ref. No. DAV(PKT)/ 2183 /2024

Dt. 30.10.2024

## QUOTATION CALL NOTICE

Sealed quotations are invited by the undersigned from the undersigned from the experienced Software Agencies for Online Registration of Admission Forms from **Classes-Nursery, LKG, UKG and Std-XI** for the year **2024-25**.

The interested agency/bidder is required to collect the Prescribed Quotation Form along with the stipulated Term and Conditions therein from the School office on all working days from **01/11/2024 to 25/11/2024** between **10.00 a.m. to 3.00 p.m.** The above form can also be downloaded from the school website-[davpkt.org.in](http://davpkt.org.in).

The last date to submit the filled in sealed quotation is **30/11/2024 up to 4.00 p.m.** and will be opened on the same day in presence of the bidders at 4.30 p.m. The incomplete quotation will be treated as invalid and rejected.

Agencies/Parties submitting rate must note the Term and Conditions enclosed with the Quotation Form.

  
PRINCIPAL

Memo No. DAV(PKT)/ 2184 /2024

Dt. 30/11/2024

Copy to:-

4. The Notice Board of the School for information of the Public/ Person concerned.
5. The Principals, DAV Public Schools, Bhubaneswar and Cuttack with a request to take steps to display the Quotation Call Notice on their School Notice Boards for information of the Public/ Person concerned.
6. The concerned file for record.

  
PRINCIPAL

**MANAGED BY : DAV COLLEGE MANAGING COMMITTEE, NEW DELHI**

Address : Pokhariput, P.O. : Aerodrome Area, Bhubaneswar - 751020, Phone : 0674-2352392  
Fax : 0674-2352428, Email : [davpokhariput@gmail.com](mailto:davpokhariput@gmail.com), website : [www.davpkt.org.in](http://www.davpkt.org.in)



**DAV PUBLIC SCHOOL, POKHARIPUT, BHUBANESWAR-20**  
**QUOTATION FORM FOR ONLINE REGISTRATION OF**  
**NURSERY, LKG, UKG & XI ADMISSION-2025-26**

Name of the Agency/ Service Provider \_\_\_\_\_

Complete Address \_\_\_\_\_

\_\_\_\_\_ Phone No \_\_\_\_\_

E-mail Id \_\_\_\_\_ Fax No \_\_\_\_\_

Valid License No:- \_\_\_\_\_ Agency Regn. No. \_\_\_\_\_

PAN No :- \_\_\_\_\_ PF & Pension Code No: \_\_\_\_\_

EDLI Code No \_\_\_\_\_ GST Registration No. \_\_\_\_\_

Past Experience, if any: \_\_\_\_\_ ( Attach the experience certificate)

**QUOTATION FOR**

Sl. No	Particulars	<u>Charge</u> <u>(In Rs.)</u>
01	Registration for each Nursery student's Admission Form (Including supply of Admission Form & necessary data)	
02	Registration for each LKG student's Admission Form (Including supply of Admission Form & necessary data)	
03	Registration for each UKG student's Admission Form (Including supply of Admission Form & necessary data)	
02	Registration for each Class-XI Student's Admission Form (Including supply of necessary data and publication of Admit Card and result)	

Signature of the authorized Signatory  
of Agency/Service Provider with date & seal.

N.B. :- The duly signed in Form to be submitted in School office by 4.00 p.m. on 30/11/2024

**DAV PUBLIC SCHOOL, POKHARIPUT, BHUBANESWAR-20**  
**TERM & CONDITIONS FOR ONLINE REGISTRATION**

1. DAV Public School, Pokhariput does not bind to accept the lowest quotation and reserve the right to accept or reject any quotation without assigning any reason thereof.
2. The school reserves the right to award the work to more than one agency, if necessary.
3. Students online registration system will be implemented for the following classes.  
(i) Nursery (ii) LKG, (iii) UKG (iv) Std-XI Science, (v) XI Science with Aspire-39 for Medical/Engineering, (vi) Commerce (vii) Humanities.
4. Registration forms will be designed as per the format provided by the school.
5. On submission of each registration form, acknowledgement will be generated for print report and confirmation information to be mailed to the parent's e-mail id.
6. In case of Std- XI Science, Science with Aspire-39 for Medical/Engineering, Commerce & Humanities applicants, the option for generation of admit card should be active all times as per the sample format issued at least 7 days before commencement of examination. The name of the Centre of Examination is to be mentioned on the Admit card as per the information passed 2 days before publication of the same.
7. In case of Nursery & LKG, the option for generation of Acknowledgement Slip will be active as soon as completion of successful registration.
8. In case of UKG , the provision to be made to issue Acknowledge slip for Interactive Session at least 7 days before the stipulated date.
9. A copy of confirmation of registration shall be mailed to the School e-mail Ids.-davpokhariput@gmail.com.
10. Provision to be made to generate and take print out of the registered data as per the admission format provided.
11. The process of data entry for parents should be user-friendly.
12. Any sort of problem from parents or school side during the process of data handling shall be sorted out instantly.
13. Provision to be made for parents to pay the required registration fee for successful registration of each transaction through **Debit card, Credit Card, Net-banking or UPI** .
14. The Agency shall deploy staff in our School Campus during the period of registration to facilitate the Help Desk support if required.
15. The collected amount of each day against registration charges for all the candidates shall be deposited in the School SB Account through RTGS/Cheque on the next day positively along with the detailed report of registered candidates.
16. After successful completion of registration process Service charges will be paid for each candidate registered as the charges for software management.
17. The optimum security to be maintained for preservation of data at your level. For any sort of data leakage during the process of registration, the software vendor will be responsible and appropriate legal actions will be initiated.
18. The detailed information regarding the process of online data entry to be displayed in our school website www.davpkt.org.in . A copy of the same should be provided to the undersigned for ready reference.
19. The sample format of acknowledgement to be provided to the undersigned before pursuing the transaction.
20. Provision to be made to upload the Prospectus, Sample question paper and Marking Scheme for Aptitude Test and fee structure of the school in website.
21. The process of designing of different admission formats, information sheets and demo logging to be completed at least one week before the date of online transaction.

  
**PRINCIPAL**